


Strengths and weaknesses

When you write a CV or an application you have to think about your strengths¹ and weaknesses².

1. What are your strengths and what kind of skills do you have that could be helpful for a job?
What are your weaknesses? What could you do about your weaknesses?
2. Take notes in the boxes. You can use the box of ideas and a dictionary to help you.
-  3. Talk with a partner about your strengths and weaknesses. Ask your partner for tips and advice.

My strengths and skills

My weaknesses

What could I do better?

Box of ideas:

trustworthy • creative • polite • reliable • hard-working • patient • active • experienced • easy-going • a team player • good at organising/explaining/finding compromises/... • computer/language/communication skills • calm • tolerant • communicative • efficient • persistent • analytical • friendly • careful • caring • ...

¹ strength – *Stärke*; ² weakness – *Schwäche*